



Eastern Coalfields Limited

(A subsidiary of Coal India Limited)

Office of the Chairman-Cum-Managing Director

Materials Management Department - Purchase wing

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Ref: ECL/GM(MM)-HOD/PBG/18-19/337

Date: 25/04/2018

Office Order

Sub: System improvement regarding release of performance bank guarantee (PBG) criteria in NIT & Purchase Order for purchase of any machinery/equipment

1. Copies of purchase order should be endorsed to the end users in all cases. Concerned area authority shall ensure endorsement of the supply orders upto the end users.
2. A separate clause as under may be stipulated in the NIT/supply order for machinery/equipment under the existing guarantee/warranty clause,

"The end users of the equipment/machinery covered under the supply order, shall monitor the provision of guarantee/warranty and guaranteed performance availability as per terms of the order and maintain proper record of the performance availability of the equipment/machinery."

3. Upon receipt of request letter from the suppliers for release of PBG, no claim certificate regarding fulfillment of guarantee /warranty clause as per terms of the order shall be obtained from the concerned technical HOD. In case of fulfillment of guarantee /warranty clause as per terms of the order, PBG may be released with the approval of the competent authority. However, at the time of obtaining "No Claim Certificate", in case of machinery/equipment, satisfactory performance report shall also be asked from the concerned technical HOD.

The HODs of technical departments are requested to advise all concerned to incorporate the above changes under the technical section of NIT in the standard format. The HODs of technical departments are also requested to issue "No Claim Certificate" as per above guideline for release of PBG.

This issues with the approval granted in ECL Functional Director's meet held on 6th April'2018 (Item No-10) on the subject.

Distribution: overleaf

(H. Prasad)
General Manager(MM)/HOD

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